



Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

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www.spanishfortfire.org

Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

Board Meeting Minutes January 9, 2012

Members:

Byron Hayles	Present	George Brown	Present
Ken Coale	Present	John Barks, Jr.	Present
Donna Hughes	Present	Mike McMillan	Present
Troy Dyess	Present	Bobby Soles	Present
Roger Few	Present	Dan Wilson	Present
Paul Wohn	Present		

President Hayles called the meeting to order at 5:30 p.m.

Donna Hughes called roll.

Secretary's Report:

Minutes from the December 12, 2011 meeting read silently. Motion by Ken Coale to accept Secretary's Report, second by Mike McMillan. All voted and motion carried.

Treasurer's Report:

Treasurer's Report presented, asking for approval for checks written on

- Compass Bank General Fund, Check # 5692-5694 totaling \$11,000,
- Checks written on Regions Bank Fire Tax, Check # 3053-3077 totaling \$ 15,590

Motion by John Barks, Jr. to accept Treasurer's Report, second by Ken Coale. All voted and motion carried.

President's Report:

President Hayles commented on the need for a finance committee. This was suggested by bonding company from our insurance company. It will be made of board members with no check authorization duties, to review and sign off on monthly expenditures. Secretary and Vice President will hold this position. We suggest it be Ken Coale and Donna Hughes. President Hayles has appointed this committee.

Mayor Bonner has contacted us regarding the transition team between the City and the Fire Department for the two year transition period. All City Council members will make up the transition team for the City. Our team will consist of Byron Hayles, Chief Few, Troy Dyess, Dan Wilson and Paul Wohn.

Fire Chief's Report:

Chief Few reviewed November run report.

Fund Drive – received \$65,469.30 or 131% of budget. Residents total \$53,199.30 and Businesses \$12,270. Our budget was \$50,000.

Troy Dyess completed 25 pre-plans for the month of December. 204 pre-plans have been completed to date.

Drug Testing-

Our HR Law Firm has recommended that we use different language from the city's policy. Some of the wording in the City's policy does not pertain to the Fire Department. Motion by John Barks, Jr. to adopt the original drug policy, and that any adjustments will be worked out by the transition team, second by Paul Wohn. All voted and motion carried. Chief Few will post notice for testing in 8 weeks.

Chief Few mention that we need a lawyer to review documents, possibly pro bono work.

Motion by Mike McMillan authorizing President Byron Hayles to sign Management Letter for JT Murray accounting firm. Second by Ken Coale. All voted and motion carried.

Chief Few review LOSAP that was created last year and asked that it be approved. Motion by Dan Wilson to adopt LOSAP awards program, seconded by Bobby Soles. All voted and motion carried.

Chief Few asked John Barks, Jr. for current list from water board for our 2012 fund drive.

Employment Committee hired two part time custodians, Jason Hadley and Hayes Sherer. This starts us on seven day coverage at the station

Chief Few mentioned the Awards Banquet and Fireman's Ball scheduled for April 21, 2012. Discuss next month to decide on number of tickets.

EMA:

Mr. Brown gave report on the EMA meeting held on December 19, 2011. Minutes handed out to all board members.

Old Business:

None.

New Business:

None.

There being no more business to discuss. Next meeting to be held February 13, 2012 at 6:00 p.m. Ken Coale moved to adjourn, second by Mike McMillan. Meeting adjourned at 6:30 p.m.

Respectfully submitted,
Donna Hughes, Secretary

Items for discussion at January meeting:
Awards Banquet