



Spanish Fort Fire - Rescue

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Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

MINUTES OF BOARD MEETING

January 14, 2013

Board Members:

Byron Hayles	-Present	Ken Coale	-Absent
George Brown	-Absent	Donna Hughes	-Present
John Barks, Jr.	-Present	Bobby Soles	-Absent
Paul Wohn	-Present	Bobby Fortenberry	-Present
Troy Dyess	-Present	Dan Wilson	-Present
Roger Few	-Present		

President Hayles called the meeting to order at 6:00 P.M. with a roll call.

The minutes from the November 12, 2012 board meeting were read silently. A motion to approve the minutes was made by Paul Wohn. Bobby Fortenberry seconded the motion. Motion carried.

Treasurer's Report

Troy Dyess read the treasurer's report for the period of November 1, 2012 through December 31, 2012 and asked for approval of Compass checks #5766 – 5781, Regions checks #3275 – 3309 and Auxiliary Fund check #1109. After brief discussion of the Treasurer's Report a motion was made by Bobby Fortenberry to accept the Treasurer's Report as read. Paul Wohn seconded the motion. Motion carried.

President's Report

No Report.

Chief's Report

Chief Few stated the department responded to 52 calls for the month of November and 42 calls for the month of December. The department responded to two structure fire calls in the month of December. The first was a response to the Methodist Church Fellowship Hall for a grease fire on the stove. The structure sustained around \$5,000 in damage. The second call was to the Vinings Apartment Complex for a kitchen fire with sprinkler activation. The sprinkler system controlled and extinguished the fire however, due to the apartment being on the third floor, the building

sustained approximately \$11,500 in water damage. 8 pre-fire plans were completed in the month of November and 16 were completed in the month of December.

Chief Few gave a first quarter budget recap. The recap listed all income and expense accounts for the department showing actual income and expenses versus budgeted income and expenses. The report indicated areas that were more than the standard 25% for the first quarter of the FY 2013 budget year. Chief Few addressed any accounts that were outside of the normal range for the year-to-date.

Chief Few requested an amendment increasing GL #897 to \$3,500. This amendment would allow the department to hire DMD Consultants to complete hydrant testing in the North Baldwin Utilities and White House Forks Water System areas. Paul Wohn made a motion to authorize President Hayles to sign an agreement with DMD and to increase GL #897 to \$3,500. Dan Wilson seconded the motion. Motion carried.

Chief Few requested for an amendment to the current budget. The amendment would increase GL # 897, External Labor in an amount not to exceed \$2,200. This would allow the department to hire Hunter Guinn for GIS consulting services. Hunter is currently employed by the City of Mobile full time as a GIS Technician. The consulting received from Hunter will provide the department with the ability to create specific maps for the ISO rating expected to occur in the Spring of 2013. Hunter will also orient department staff on the uses of the GIS system. Paul Wohn made a motion to approve the request. John Barks seconded the motion. Motion carried.

Chief Few stated that the department had completed all annual testing of equipment. Once of the last components of the annual testing required several SCBA bottles to be hydro-tested. The hydro-testing resulted in one condemned SCBA bottle and four condemned fire extinguishers.

Chief Few asked the board to approve the department holidays for the 2013 year. The department currently adopts the same list of holidays as the City of Spanish Fort. Bobby Fortenberry made a motion to approve the list of holidays presented by the Fire Chief. Paul Wohn seconded the motion. Motion carried.

Old Business

Land Committee:

Chief Few made a motion on behalf of the land committee to retain Forrest Daniels and Associates for architectural work on the fire department training center. The committee reviewed the proposals submitted by Paul C. Davis and Forrest Daniels and Associates. The proposal from Forrest Daniels and Associates was approximately \$900 more expensive however, the committee felt more comfortable with the Forrest Daniels proposal. It will also be to the department's favor that the City of Spanish Fort has already performed a thorough due diligence on the architect firm. Forrest Daniels is being used by the City of Spanish Fort for architectural services on the new city complex at the corner of Spanish Fort Blvd and Blakely Way. John Barks made a motion to approve the recommendation made by the Land Committee. Dan Wilson seconded the motion. Motion carried.

Chief Few updated the board on a possible change to the site for the training center. In discussions with the City of Spanish Fort, there have been comments made expressing concern about future station placement on Jimmy Faulkner Drive. The department has also received phone calls from residents indicating that their homeowners insurance has recently increased to a class 10 fire rating. This is the highest and most expensive rating on the fire rating scale. Apparently, insurance companies have been reviewing the area and have calculated the distance from the closest fire station to residents in the area of the Spanish Fort Middle School or farther north. These residents are outside of the allowable 5 mile travel distance to receive the department's current fire rating of 5. A new fire station in the area of the Spanish Fort Middle School would serve the area well. There is a possibility that the department will be able to secure a piece of property already earmarked for municipal services in the Highland development. If the department is successful in securing the property, a training center with a working fire station may better suit the needs of the department and save around \$400,000 in cost.

Employee Committee:

A pay scale has been presented to the board for consideration. The pay scale is based off of the League of Municipalities pay scale for fire related positions. The board will need to take action to approve the pay scale soon to prepare the department for proper operation.

New Business:

Troy Dyess reviewed a financial forecast with the board. Troy asked the board to review the material for their own knowledge and to better prepare themselves as the board made decisions concerning funding requests from the City of Spanish Fort as well as purchase requests. The documents given to the board included a FY 2013 and 2014 comparison, training center annual loan payment, and revenue / expense graphs illustrating projected trends through 2018.

The next Integration Committee meeting is anticipated to be held February 4, 2013, City Hall at 4:00 PM.

The next Board of Directors meeting – February 11, 2013 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 7:36 P.M. Paul Wohn seconded the motion. Motion carried.

Respectfully Submitted,
Donna Hughes