



Roger R. Few  
Fire Chief

# Spanish Fort Fire - Rescue

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[www.spanishfortfire.org](http://www.spanishfortfire.org)

Station 1

7580 Spanish Fort Blvd  
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31  
Spanish Fort, AL 36527

## MINUTES OF BOARD MEETING

February 10, 2014

### Board Members:

Byron Hayles	-Present	Paul Wohn	-Present
Vacant	-Absent	Troy Dyess	-Present
Roger Few	-Present	Stuart LaGroue	-Absent
Charlie Jones	-Present	Bobby Fortenberry	-Present
Bobby Soles	-Absent	Dan Wilson	-Present
Billy Byrne	-Present		

President Hayles called the meeting to order at 6:08 P.M. with a roll call.

The minutes from the January 13, 2014 board meeting were read silently. Chief Few requested that paragraph four of page two be amended removing the employee name. A motion to approve the minutes with the requested amendment was made by Paul Wohn. Bobby Fortenberry seconded the motion. Motion passed unanimously.

### Treasurer's Report

Troy Dyess read the treasurer's report for the period of January 1, 2014 through January 31, 2014 and asked for approval of Compass checks #5929 – 5938 and Regions checks #3493 – 3509. After a brief discussion of the Treasurer's Report a motion was made by Billy Byrne to accept the Treasurer's Report as presented. Bobby Fortenberry seconded the motion. Motion passed unanimously.

### President's Report

President Hayles reminded the board of the three positions with terms set to expire at the 2014 annual meeting. The three positions with terms expiring include Billy Byrne, Dan Wilson and Charlie Jones. President Hayles formed a nominating committee consisting of Troy Dyess and Bobby Soles to fill the positions with terms set to expire. Troy Dyess will serve as Chairman of the nominating committee.

The 52<sup>nd</sup> annual meeting will be held on March 18, 2014, 6:30 PM at fire station 1. The regular monthly board meeting will be held shortly following the completion of the annual meeting. All board members are encouraged to attend the annual meeting.

## Chief's Report

Chief Few stated the department responded to 48 calls in the month of January. A complete listing of response activity is attached to these minutes. There were no specifically significant calls during January. The department made several responses prompted by the cold and ice affected weather.

The initial components of an employee handbook have been forwarded to employment committee members. The employee committee has reviewed the package of policies finding no recommendation for correction. A motion was made by Charlie Jones of the employment committee to accept the policies presented by the Fire Chief as the initial components of the employee manual. Bobby Fortenberry seconded the motion. The motion passed unanimously.

Chief Few requested a motion to change SAG 5100 to include a clarification indicating paid full-time staff members do not qualify to participate in the LOSAP program. The LOSAP was designed to assist the department in the recruitment and retention of volunteers. Paid department staff members participate in the State of Alabama retirement program. Charlie Jones made a motion to change SAG 5100 as requested by the Fire Chief. Paul Wohn seconded the motion. Motion passed unanimously.

Chief Few gave an update concerning the annual fund drive. The department has received \$64,573 through annual fund drive efforts. This represents 14.7% of businesses and 18.4% of residents in the community.

The campaign to raise funding to purchase a fire prevention trailer is continuing. The department sent out a letter to businesses in Spanish Fort giving them an opportunity to purchase advertising space on the new fire prevention trailer. Chief Few noted that the letters were late being delivered due to an error at the printer performing the print job. The department has received commitment from five businesses to participate in the program.

Chief Few reminded the board of the upcoming annual awards dinner and fireman's ball. The event will be held on April 19<sup>th</sup> at 6:30 PM. The fireman's ball will begin around 9:00 PM following the awards dinner.

## Old Business

### Finance Committee

The finance committee has reviewed the monthly payables and bank statements. Items are in order and the committee has nothing additional to report.

### Land Committee

The department has received the first invoice from Forrest Daniell and Associates. The invoice is work performed for 16.95% of civil work and 100% of building design. The committee verified this work has been performed and representatives from Forrest Daniell as well as HMR engineering firm are representing the department at the planning commission meeting tonight.

Troy Dyess asked for a motion to create a new general ledger #865 – Training Center and increase the FY 2014 budget by \$6,950 to accommodate payment of the Forrest Daniell and Associates invoice. Paul Wohn made a motion to approve creation of the new ledger account and increase to the FY 2014 budget by \$6,950. Dan Wilson seconded the motion. Motion passed unanimously.

#### Employee Committee

No new business to report.

#### Integration Committee

Mayor McMillan has requested a meeting of the Integration Committee to be held February 17, 2014 at 4:00 PM.

#### New Business

Tires on unit A12 were recently replaced. The department currently has five 16” Michelin tires that are now surplus equipment. Chief Few asked for a motion to sell the set of five tires for no less than \$100. Paul Wohn made a motion to sell the five surplus tires for \$100. Billy Byrne seconded the motion. Motion passed unanimously.

The next Board of Directors meeting will follow the annual meeting – annual meeting will be held March 18, 2014 at 6:30 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 6:58 P.M. Paul Wohn approved the motion. Bobby Fortenberry seconded the motion. Motion passed unanimously.

Respectfully Submitted,  
Troy Dyess