



Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

Non Emergency / Business 251.626.8876 ♦ Facsimile 251.626.3473

www.spanishfortfire.org

Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

MINUTES OF BOARD MEETING

March 18, 2014

Board Members:

Byron Hayles	-Present	Paul Wohn	-Present
Vacant	-Absent	Troy Dyess	-Present
Roger Few	-Present	Stuart LaGroue	-Present
Charlie Jones	-Present	Bobby Fortenberry	-Present
Bobby Soles	-Absent	Dan Wilson	-Present
Billy Byrne	-Absent		

President Hayles called the meeting to order at 8:06 P.M. with a roll call.

The minutes from the February 10, 2014 board meeting were read silently. A motion to approve the minutes as presented was made by Roger Few. Charlie Jones seconded the motion. Motion passed unanimously.

Treasurer's Report

Troy Dyess read the treasurer's report for the period of February 1, 2014 through February 28, 2014 and asked for approval of Compass checks #5944 – 5959, 6220 – 6223, Regions checks #3517 – 3530 and checks issued on Bancorp Grant Distribution and 2009 SAFER accounts. Troy Dyess noted the dollar amount shown in the Money Market category was an error on the face sheet of the report. \$35,000 was listed as the amount of checks issued from the Money Market account when there were actually no checks issued. Supporting documentation was attached to the face sheet. A corrected face sheet will be printed for the permanent records of the department and become part of these minutes. After a brief discussion of the Treasurer's Report a motion was made by Paul Wohn to accept the Treasurer's Report as presented. Dan Wilson seconded the motion. Motion passed unanimously.

President's Report

President Hayles asked the nomination committee for nominations for the 2014 slate of officers. Byron Hayles, Paul Wohn, and Troy Dyess were nominated as President, Vice-President, and Treasurer respectfully. The board will continue to seek a person for nomination to fill the vacant position of Secretary. Bobby Fortenberry made a motion to accept the nominations made by the committee. Stuart LaGroue seconded the motion. Motion carried.

President Hayles asked the nomination committee to nominate a Fire Chief for 2014. Roger Few was nominated for Fire Chief for 2014. Dan Wilson made a motion to accept the nomination. Bobby Fortenberry seconded the motion. Motion carried. President Hayles stated that the annual performance review for the Fire Chief had been completed. In lieu of a step raise, the Employee Committee and the Fire Chief agreed to reduce the amount of 401(k) repayment by the same amount as is the difference between step 11 and step 12 of the board approved pay scale.

President Hayles asked the Treasurer for bank selections for 2014. The Treasurer asked the board to approve the use of Compass, Regions, Bancorp South and Hancock Bank. Bobby Fortenberry made a motion to accept the bank selection suggested by the Treasurer. Stuart LaGroue seconded the motion. Motion carried.

Chief's Report

Chief Few reviewed the department's response activity for the month of February with the board. A copy of the activity report is attached to these minutes. 13 pre-fire plans were completed in the month of February.

Chief Few state that a worker's compensation audit was conducted in February for the twelve month period of February 2013 through January 2014. Upon completion of the audit, an invoice was issue by Liberty Mutual in an amount of over \$32,000. This is for the year 2014 and retro to cover 2013. The department is working with Charlie Ebert of Ebert Agency in Foley to on a dispute. The department was successful with a similar dispute in 2010. The department will likely need to pay the invoiced amount to Liberty Mutual before the dispute will be accepted. Chief Few expects additional communication from Charlie Ebert concerning this best way to proceed.

Old Business

Land Committee

No Report.

Employee Committee

The committee will meet following the meeting.

Integration Committee

The Integration Committee had a meeting on February 17th. The committee will continue to work through issues that are foreseeable to transition the department under the umbrella of the City of Spanish Fort.

New Business

A budget adjustment was requested by Troy Dyess to accommodate payment of an invoice from Forrest Daniell & Associates. The invoice is for additional civil work performed by Forrest Daniell and HMR. This expense was approved by the board when the two firms were hired. However, the department did not have an existing timeline of when payment would be due. The board has elected to pay invoices as they are submitted with a budget amendment. This amendment is to increase GL #865 – Training Center by \$12,100 to a total of \$19,050. Paul Wohn made a motion to approve the budget amendment. Bobby Fortenberry seconded the motion. Motion passed unanimously.

The next Board of Directors meeting – April 14, 2014 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 8:56 P.M. Dan Wilson seconded the motion. Motion carried.

Respectfully Submitted,
Troy Dyess