



Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

Non Emergency / Business 251.626.8876 ♦ Facsimile 251.626.3473

www.spanishfortfire.org

Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

MINUTES OF BOARD MEETING

March 19, 2013

Board Members:

Byron Hayles	-Present	Ken Coale	-Present
George Brown	-Absent	Donna Hughes	-Present
John Barks, Jr.	-Absent	Bobby Soles	-Present
Paul Wohn	-Present	Bobby Fortenberry	-Present
Troy Dyess	-Present	Dan Wilson	-Present
Roger Few	-Present		

President Hayles called the meeting to order at 8:05 P.M. with a roll call.

The minutes from the February 21, 2013 board meeting were read silently. A motion to approve the minutes was made by Paul Wohn. Ken Coale seconded the motion. Motion carried.

Treasurer's Report

Troy Dyess read the treasurer's report for the period of February 1, 2013 through February 28, 2013 and asked for approval of Compass checks #5789 – 5796, Regions checks #3323 – 3344 and Auxiliary Fund 1103 and 1114. After brief discussion of the Treasurer's Report a motion was made by Bobby Soles to accept the Treasurer's Report as read. Ken Coale seconded the motion. Motion carried.

Troy Dyess presented the board with the monthly cash reserve calculation. This calculation is being prepared and presented in an effort to monitor the overall cash flow of the department. A resolution will be brought to the board for adoption to formally secure the amount of cash reserve the department intends to utilize. The current calculation sets a six month cash reserve goal. Currently the department does maintain a six month cash reserve with \$170,632 remaining available for operational expenses.

President's Report

President Hayles asked the nomination committee for nominations for the 2013 slate of officers. Byron Hayles, Ken Coale, Donna Hughes and Troy Dyess were nominated as President, Vice-President, Secretary and Treasurer respectfully. Bobby Fortenberry made a motion to accept the nominations made by the committee. Bobby Soles seconded the motion. Motion carried.

President Hayles asked the nomination committee to nominate a Fire Chief for 2013. Roger Few was nominated for Fire Chief for 2013. Bobby Soles made a motion to accept the nomination. Paul Wohn seconded the motion. Motion carried.

President Hayles asked the Treasurer for bank selection for 2013. The Treasurer asked the board to approve the use of Compass, Regions, Bancorp South and Hancock Bank. Bobby Fortenberry made a motion to accept the bank selection suggested by the Treasurer. Bobby Soles seconded the motion. Motion carried.

Chief's Report

Chief Few stated the department responded to 45 calls in the month of February. The department made on call to Cracker Barrel for sprinkler activation in the employee restroom. Apparently a cigarette butt was placed in the trash can of the restroom causing a small fire in one sprinkler head to deploy water. The department also responded to Daphne per the automatic aid agreement for a storage unit development on fire. 43 pre-fire plans were completed in the month of January. 37 of the pre-fire plans were re-visits. 6 of the pre-fire plans were initial visits.

Chief Few state that the worker's compensation audit was finished. The department had received a refund for overpayment due to the audit. The department will be covered by Liberty Mutual for the 2013 year. Past experience with Liberty Mutual seemed to be much more favorable than the current worker compensation provider.

Chief Few has engaged the Choice Marketing firm to begin data preparation for the annual fund drive. The mailing list is being prepared. The annual fund drive requests should be mailed sometime in April or May.

Chief Few stated that there had been no activity on the sale of the surplus utility body off of the old rescue truck. Chief Few suggested that the board allow an additional month before making any changes to the price set on the body.

Chief Few has been working with a third party contractor to test hydrants not located in the Spanish Fort Water System. All of the White House Forks fire hydrants have been tested. Work had begun on the North Baldwin Utilities fire hydrants when North Baldwin Utilities stopped all testing. Chief Few is working with North Baldwin Utilities to remedy the situation.

Old Business

Land Committee

No Report.

Employee Committee

Chief Few advised the Employee Committee that Bobby Dolan had submitted a letter of resignation. Bobby is currently a Custodian with the department. Bobby is leaving due to moving out of the area to Pine Grove. Chief Few indicated that the department would attempt to operate with the current staff.

Integration Committee

No Report.

New Business

Stuart LaGroue was introduced to the board by Chief Few as a prospective board member. Stuart is a representative of Omega Properties. Stuart indicated a desire to be involved with the department and would like to join the vacancy on the board left by George Brown retiring. Chief Few made a motion to accept Stuart to fill George Brown's unexpired term. Ken Coale seconded the motion. Motion carried.

The next Integration Committee meeting is anticipated to be held June 3, 2013, City Hall at 4:00 PM.

The next Board of Directors meeting – April 8, 2013 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 8:48 P.M. Ken Coale seconded the motion. Motion carried.

Respectfully Submitted,
Donna Hughes