



Roger R. Few  
Fire Chief

# Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577  
Non Emergency / Business 251.626.8876 ♦ Facsimile 251.626.3473  
www.spanishfortfire.org

Station 1  
7580 Spanish Fort Blvd  
Spanish Fort, AL 36527

Station 2  
10628 U.S. Hwy 31  
Spanish Fort, AL 36527

## MINUTES OF BOARD MEETING June 8, 2015

### Board Members:

Byron Hayles	-Present	Bobby Fortenberry	-Present
Sarah Beth Sherer	-Present	Troy Dyess	-Present
Roger Few	-Present	Stuart LaGroue	-Present
Billy Byrne	-Absent	Tim Shaner	-Absent
Craig Stanley	-Present	Dan Wilson	-Absent
Charlie Jones	-Present		

### Other Attendees:

Tim Shaner, Howard Popple

President Hayles called the meeting to order at 6:05 P.M. President Hayles conducted roll call.

The minutes from the May 11, 2015 board meeting were read silently. A motion to approve the minutes as presented was made by Stuart LaGroue. Bobby Fortenberry seconded the motion. Motion passed unanimously.

### Treasurer's Report

Treasurer Dyess read the treasurer's report for the period of May 1, 2015 through May 31, 2015 and asked for approval of Compass checks #6194-6201, Regions checks #3697-3710, Auxiliary Fund checks #1128-1130 and Bancorp grant fund disbursement. After a brief discussion of the Treasurer's Report, a motion was made by Charlie Jones to accept the Treasurer's Report as presented. Bobby Fortenberry seconded the motion. Motion passed unanimously.

### President's Report

No report.

### Chief's Report

Chief Few reviewed the department's response activity for the month of May with the board. A copy of the activity report is attached to these minutes. In May, the department made 46 responses.

Chief Few gave an update on Code Enforcement: Tony completed 14 preplan visits, 42 preplan revisits, reviewed 1 sets of plans, 44 initial fire code inspections and 38 fire code re-inspections for the months of May.

Chief Few gave an update of the Community Services Events: The department completed 3 car seat installations, 1 smoke detector inspection, 1 yellow dot registration, 1 CPR class with 4 students and 1 station tour for 1 child and 2 adults. The department participated in 6 standby events; these include displaying the flag from Ladder 9 on Memorial Day, a PetSmart Adoption event, Spanish Fort Elementary School's Hawaii Day and PTA/teacher's race and Rockwell Elementary School's Egg Drop. A crew participated in Lunch with a Fireman at Spanish Fort Elementary School.

Chief Few gave an update on the FY2015 fund drive: 10% of businesses have donated-\$5,165, 13% of residents have donated-\$37,808.75—totaling \$42,973.75—66% of budget.

President Hayles inquired if there was any issues Inspector Woods was encountering during the inspection process. Chief Few responded that he was not aware of any. Chief Few gave a brief overview of the inspection process, what role the department performs and what role the City Building Inspector has. Vice-President Fortenberry inquired about Inspector Woods being designated as the fire code official; Chief Few responded that is something that may occur when the department is an official part of the city organization and not an independently operating department.

Chief Few updated the board on the submittal of the Impact 100 Baldwin County grant application.

Chief Few gave an overview of upcoming events--Slide the City on June 26<sup>th</sup> and 27<sup>th</sup> and a blood drive at Station 1 on July 11<sup>th</sup>.

Chief Few mentioned potential travel expenses for the Fire Academy Conference in Washington, D.C. scheduled for August. The expenses will be within the approved training budget.

The board briefly discussed and agreed Tim Shaner will assume the positions on the Land and Integration Committee that were Paul Wohn's.

Chief Few updated the board on the bid process for the metal building. A RFP was sent out for a pre-engineered building, including slab and complete installation. A copy of the RFP is attached to these minutes. Seven bids were received are considered to be preliminary responses. Kemko's base bid is \$52,500 with an option for wall insulation. Kemko recommended a different insulation than that included on the RFP for the amount of \$2,130. Kemko performed a site visit and included additional items not on the RFP that the department would like to include in the building. Quinco's base bid is \$44,179 with an additional \$2,033 for insulation. Platt Builder's bid is \$55,765; the cost of insulation is not broken out from the overall bid. Keith Mosley Construction's bid is \$86,186 with \$1,960 for insulation. Weber Works bid 1 is \$51,200 minus \$1,600 for insulation. Weber Works bid 2 is \$48,100 minus \$1,600 for insulation. Weber Works bid 3 is \$43,600 minus \$1,600 for insulation. One of the Weber Works bids is a Kemko building. President Hayles recommended the board defer to the Land Committee regarding the building bids. Charlie Jones concurred. Chief Few will verify wind ratings and requirements, and the bids will be reviewed by the Land Committee.

Chief Few updated the board on the officer testing for Lieutenant. Six individuals went through the evaluation process for promotion. The test is a three-part process that includes a written portion, a table top and a practical portion. Neil Sherer was recognized for his promotion to Lieutenant, effective June 1<sup>st</sup>.

Old Business

No report.

Land Committee

The bids for the metal building will be reviewed.

Employee Committee

No report.

Finance Committee

No report.

Integration Committee

President Hayles announced this committee will be dissolved. The committee will be re-established when needed.

New Business

No report.

The next Board of Directors meeting –July 13th at 6:00 P.M. Station 1.

There being no further business, President Hayles adjourned the meeting at 6:55 P.M.

Respectfully Submitted,

Sarah Beth Sherer

sml