



Roger R. Few  
Fire Chief

# Spanish Fort Fire - Rescue

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www.spanishfortfire.org

## Station 1

7580 Spanish Fort Blvd  
Spanish Fort, AL 36527

## Station 2

10628 U.S. Hwy 31  
Spanish Fort, AL 36527

## MINUTES OF BOARD MEETING

July 14, 2014

### Board Members:

Byron Hayles	-Present	Paul Wohn	-Present
Vacant	-Craig Stanley	Troy Dyess	-Absent
Roger Few	-Present	Stuart LaGroue	-Present
Charlie Jones	-Present	Bobby Fortenberry	-Present
Billy Byrne	-Present	Dan Wilson	-Absent
Sarah Beth Sherer	-Present		

President Hayles called the meeting to order at 6:04 P.M. with a roll call.

The minutes from the June 9, 2014 board meeting were read silently. A motion to approve the minutes as presented was made by Paul Wohn. Billy Fortenberry seconded the motion. Motion passed unanimously.

### Treasurer's Report

The treasurer's report was read for the period of June 1, 2014 through June 30, 2014 and asked for approval of Compass checks #5991 – 5996 and Regions checks #3575 – 3593. Paul Wohn asked if any items were to note on the transactions. Chief confirmed they were all routine expenses. After a brief discussion of the Treasurer's Report a motion was made by Billy Byrne to accept the Treasurer's Report as presented. Stuart LaGroue seconded the motion. Motion passed unanimously.

### President's Report

President Hayles introduced Craig Stanley. Mr. Stanley has agreed to join the board and is the nominee to fill Bobby Soles unexpired term. Chief first motioned for approval. Bobby Fortenberry seconded the motion. Motion passed unanimously.

### Chief's Report

Chief Few reviewed the department's response activity for the month of June. A copy of the activity report is attached to these minutes. The department made 47 responses for the month of June, including five structure fires.

A company, called Complete DKI, approached the fire department, bought an ad on the trailer and was really interested in a partnership. Complete DKI is a disaster restoration company, similar to ServPro. The company made booklets specific to our fire department and provided us with 500 copies. The Red Cross was very impressed with the information and material available.

Chief Few gave an update on the Inspection Pre-Plan Program: Tony completed 32 initial preplans, 40 pre-plan revisits, reviewed 2 set of plans and conducted 14 fire code inspections for the month.

Chief Few gave an update of Community Service Events: The department completed 3 car seat installations, provided a speaker to the YMCA summer camp, held 3 fire station tours, had 3 event stand-bys and 1 CPR class with 3 students.

Chief Few gave an update on the 2014 annual fund drive: 41 businesses have donated-\$4,325, 975 of residents have donated- \$47,009- totaling \$51,334- 79% of budget.

Chief Few identified a need for a new grinder pump at Station 2. A new pump cost \$2,200. Chief spoke with Baldwin County Sewer and they were able to refund the warranty amount and also donated a refurbished pump to the station. The water consumption at Station 2 is notably higher, but nothing contributed to needing a new pump other than wear and tear. Chief also mentioned the central heat and air system at Station 1 is 20 years old. The coil is leaking on the inside. A replacement coil is \$1,300. The replacement cost for a complete unit is \$6,200. When deciding what to do, Chief recommended considering the hopeful upcoming renovations of Station 1. Discussions occurred around getting a new unit vs. holding out and replacing the coil. The board decided to request Chief to get 3 bids for a new unit and then the finance committee to meet and make a decision.

Chief Few reviewed our disaster agreement renewal with Baldwin County. In the event of a disaster, this allows us to receive reimbursement through FEMA. Chief asked for approval to renew the agreement. Charlie Jones made a motion of approval. Bobby Fortenberry seconded the motion. Motion passed unanimously.

Chief Few reviewed FEMA Fire Act Grant-a training grant that was applied for and has funding in the amount of \$42, 176. We have 5% investment. Even considering our training plan being postponed, there are no stipulations to use the grant money in capacity where we are currently. Chief asked if we would like to accept the grant. Paul Wohn made a motion. Charlie Jones seconded the motion. Motion passed unanimously.

Chief Few noted that MedStar donated medical equipment to the department.

#### Old Business

None

#### Finance Committee

No report.

Land Committee

The land commission meets tonight and makes its proposal to the city council.

Employee Committee

The Administrative Assistant open position has received many resumes. The committee is to meet tonight to review the applicants and select 3-4 for interviews.

Integration Committee

There were two meetings scheduled- both were canceled.

New Business

President Hayles spoke to the booklets made by Complete DKI and what impact those could have in the community. He encouraged the board to take a few booklets into the community.

Chief Few showed the board the graphics for the trailer. He also mentioned a community service event for 'Turn your attention to Fire Prevention' at Premier Cinemas for the movie Planes. The department will take a truck, dress out in turn out gear and also hand out activity booklets.

The next Board of Directors meeting – August 11, 2014 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 7:06 P.M.  
Motion carried.

Respectfully Submitted,  
Sarah Beth Sherer