



Roger R. Few
Fire Chief

Spanish Fort Fire - Rescue

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7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2
10628 U.S. Hwy 31
Spanish Fort, AL 36527

MINUTES OF BOARD MEETING

August 11, 2014

Board Members:

Byron Hayles	-Present	Paul Wohn	-Present
Sarah Beth Sherer	-Present	Troy Dyess	-Present
Roger Few	-Present	Bobby Fortenberry	-Present
Billy Byrne	-Absent	Craig Stanley	-Present
Dan Wilson	-Absent	Charlie Jones	-Present
Stuart LaGroue	-Absent		

President Hayles called the meeting to order at 6:18 P.M. with a roll call.

The minutes from the July 14, 2014 board meeting were read silently. A motion to approve the minutes as presented was made by Paul Wohn. Craig Stanley seconded the motion. Motion passed unanimously.

Treasurer's Report

The treasurer's report was read for the period of July 1, 2014 through July 31, 2014 and asked for approval of Compass checks #5997 – 6008 and Regions checks #3594 – 3609. A motion was made by Charlie Jones to accept the Treasurer's Report as presented. Bobby Fortenberry seconded the motion. Motion passed unanimously.

President's Report

No report.

Chief's Report

Chief Few reviewed the department's response activity for the month of July. The department made 41 responses for the month of July.

An update was given on the Inspection Pre-Plan Program: Tony completed 3 initial preplans, 27 pre-plan revisits, reviewed 2 set of plans and conducted 29 fire code inspections for the month.

Community Service Events: The department completed 2 car seat installations, 1 Community Event- Planes and 1 CPR class.

Chief Few gave an update on the 2014 annual fund drive: 48 businesses have donated-\$8,870, 1,085 of residents have donated- \$52,009- totaling \$60,879- 94% of budget.

A preliminary General Operations and Capital Budget for FY2015 was reviewed. Chief Few outlined potential increased expenses in the coming year. We will have an increase in payroll, employee insurance coverage and workers compensation insurance. A couple of upcoming expected expenses are repairs/maintenance needed on the upstairs door at Station 2 and the radio system cost. Chief Few asked for a motion to increase the city contract by \$50,000 to request \$400,000 for the city contract. Craig Stanley made the first motion, Bobby Fortenberry made the second motion. All in favor.

Complete DKI has partnered with us in a couple of different avenues. They provided disaster relief booklets, bought an ad space on the trailer and now would like to use us as part of their advertising campaign with postcards. They would like to use the phrase "Proud supporter of the Spanish Fort Fire- Rescue". Chief brought to the board to get approval in concern of how other business would feel and react. The board was all in agreement to proceed with the postcard made by Complete DKI.

Bids for air conditioning unit: After comparing and reviewing the Bid Tabulation Summary, Paul Wohn made the first motion for bidder #5 Fairhope AC & Heating, second motion made by Charlie Jones. The board agreed to include this expense in this year's budget due to payroll being down. An amendment of \$6,000 will be made to Repairs and Maintenance- facilities in the 2014 budget. All in favor.

The fire prevention trailer was finished and Chief asked all board members to take a look at the trailer following the meeting.

Old Business

No report.

Finance Committee

Bobby Fortenberry approved the report.

Land Committee

Roger sent the email from the engineer outlining the recent changes that the planning commission made. \$26,000 has been put into engineering and architecture at this point. If we want to proceed, we will have to present an updated site plan, which means more money. There was much discussion around what to do with the land and what options are available. The city has suggested that we purchase land on Jimmy Faulkner. Chief let them know that we don't have the financial means to pursue that. There are also two other issues with being in that location- 1) North Baldwin is the water provider and they have not been strong supporters. 2) It's an isolated area which could be a potential for vandalism and the response time is 20 minutes to the furthest spot in Spanish Fort. The board agreed that we should use the land for another purpose, such as a warehouse for storage. Chief Few recommends that we engage in the architecture, with Forrest Daniel, for the current station. Motion to engage in initial talk with the architect was first motioned by Paul Wohn and second made by Craig Stanley. All in favor.

Employee Committee

The Administrative Assistant position has been filled by Serena Long. She will start on August 25th. There were five candidates interviewed for the position.

Integration Committee

The last meeting was canceled and we have not yet been contacted back to reschedule.

New Business

No report.

The next Board of Directors meeting – September 8, 2014 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 7:27 P.M.
Motion carried.

Respectfully Submitted,
Sarah Beth Sherer