



# Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

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[www.spanishfortfire.org](http://www.spanishfortfire.org)

Station 1

7580 Spanish Fort Blvd  
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31  
Spanish Fort, AL 36527

Roger R. Few  
Fire Chief

## MINUTES OF BOARD MEETING

September 8, 2014

### Board Members:

Byron Hayles	-Present	Paul Wohn	-Present
Craig Stanley	-Present	Troy Dyess	-Absent
Roger Few	-Present	Stuart LaGroue	-Absent
Charlie Jones	-Present	Bobby Fortenberry	-Present
Sarah Beth Sherer	-Present	Dan Wilson	-Absent
Billy Byrne	-Absent		

President Hayles called the meeting to order at 6:04 P.M. Secretary Sherer conducted roll call.

The minutes from the August 11, 2014 board meeting were read silently. A motion to approve the minutes as presented was made by Bobby Fortenberry. Charlie Jones seconded the motion. Motion passed unanimously.

### Treasurer's Report

Byron Hayles read the treasurer's report for the period of August 1, 2014 through August 31, 2014 and asked for approval of Compass checks #6009-6033, Regions checks #3610-3612. Byron Hayles inquired about Simply Signs expenditure; Chief answered it was in relation to the Fire Prevention Trailer. Rouse's is the only outstanding balance participant in Fire Prevention Trailer. Doug Harlen as a vendor for repair on Station 2 door was discussed and confirmed by Chief. The repair was due to routine use and wear. After a brief discussion of the Treasurer's Report, a motion was made by Charlie Jones to accept the Treasurer's Report as presented. Craig Stanley seconded the motion. Motion passed unanimously.

### President's Report

No report.

### Chief's Report

Chief Few reviewed the department's response activity for the month of August with the board. A copy of the activity report is attached to these minutes. The department made 45 responses for the month of August, including one structure fire. The structure fire was a result of a lightning strike to an outside storage building.

Chief Few gave an update on Code Enforcement: Tony completed 0 initial preplans and 15 preplan revisits, reviewed 3 sets of plans and conducted 24 fire inspections for the month of August.

Chief Few gave an update of the Community Services Events: The department completed 6 car seat installations, 9 event stand-bys and 4 CPR classes with 35 students.

Chief Few gave an update on the FY2014 fund drive: 51 businesses have donated-\$9,060, 1,110 residents have donated-\$53,359—totaling \$62,419—96% of budget.

Chief Few noted that the two MDA boot drives raised \$2,805.64.

Chief Few expressed need for President's signature on quarterly maintenance contract with FireMech. No cost increase and contract signed.

Chief Few identified two vehicle contacts in the month of August. Troy Dyess devised and implemented a driver remediation plan. Individual has had driving privileges revoked and is undergoing EVOC training again; individual will also undergo ten hours of officer supervised driving time. Cost of vehicle repairs unknown, pending submittal of three quotes from each incident. Minimal damage occurred to department trucks and costs can be covered from budgeted vehicle repair and maintenance funds.

Chief Few reviewed upcoming events. Fire Prevention Week is the second week in October. Open House is Saturday, October 18, 2014, from 10 A.M. to 2 P.M., and flier presented to board.

Chief Few reviewed budget. Items discussed included: City of Spanish Fort contract is being reset to \$350,000, with option to seek additional funding mid-year; \$6,000 for Station 2 water damage repairs; \$7,500 for county radio maintenance, which will be a state-wide system; increase in general insurance coverage; promotion from custodian to fire fighter given successful completion of course; health insurance for full-time employees; architectural work steered by the land committee; grant match for training; second capital payment on Engine 4; and 4% increase in revenue from grant monies and CPR training.

Chief Few discussed line expense items. LOSAP renewal and funding was discussed. Chief explained that federal grant money covered it for the first four years. Renewal is in March 2015, but department may receive an invoice for LOSAP in December 2014. Budget modification may be needed depended on amount due since grant funding is no longer available. Workman's compensation increased by 500%.

Craig Stanley inquired about security and video system. Chief responded cameras are currently in use at Station 1. Paul Wohn inquired about insurance liability and is there a need for more coverage. Chief Few does not recommend additional cameras at this time, since Station 1 is currently staffed 12 hours a day. Camera feed is currently reserved for four days.

Chief Few reported that City is planning to purchase seven acres on Jimmy Faulkner Drive, where a fire station and training center will possibly be developed. At this time, it is unsure

whether to invest money in a storage building on the property on Jay Drive or wait until the City assumes operational expenses. Craig Stanley inquired about storage building need and likelihood of facility being built after the City assumes operations. Chief Few and Byron Hayles responded all assets and decisions pertaining to assets would transfer to the City, when it takes over operations. Byron Hayles suggested decision for storage building be tabled at this time.

Craig Stanley motioned to approve the budget for FY 2014-2015. Paul Wohn seconded the motion. Motion passed unanimously.

#### Old Business

None

#### Land Committee

Chief Few gave an update on the renovation of Station 1. Forrest Daniell and Associates is firm designated for property evaluation and designs. Architect is concerned with conserving parking space during expansion of Station 1 to a 24-hour facility. Paul Wohn suggested that Chief Few proceed with professional services for drawing up potential designs for Station 1 upgrade and then present designs to the board.

#### Employee Committee

Chief reviewed potential promotion of custodians and health insurance for eligible full-time employees. Health insurance is modeled after the City's insurance plan.

#### Finance Committee

No report.

#### Integration Committee

No meetings held.

#### New Business

No report.

The next Board of Directors meeting – October 13, 2014 at 6:00 P.M. Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 7:25 P.M. Charlie Jones seconded the motion. Motion carried.

Respectfully Submitted,  
Sarah Beth Sherer

sml