



Roger R. Few  
Fire Chief

# Spanish Fort Fire - Rescue

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Station 1

7580 Spanish Fort Blvd  
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31  
Spanish Fort, AL 36527

## MINUTES OF BOARD MEETING

September 9, 2013

### Board Members:

Byron Hayles	-Present	Paul Wohn	-Present
Donna Hughes	-Absent	Troy Dyess	-Present
Roger Few	-Present	Stuart LaGroue	-Present
Charlie Jones	-Present	Bobby Fortenberry	-Present
Bobby Soles	-Present	Dan Wilson	-Present
Billy Byrne	-Present		

President Hayles called the meeting to order at 6:07 P.M. with a roll call.

The minutes from the August 12, 2013 board meeting were read silently. A motion to approve the minutes was made by Stuart LaGroue. Paul Wohn seconded the motion. Motion passed unanimously.

### Treasurer's Report

Troy Dyess read the treasurer's report for the period of August 1, 2013 through August 31, 2013 and asked for approval of Compass checks #5849 – 5859, Regions checks #3426 – 3441. After a brief discussion of the Treasurer's Report a motion was made by Paul Wohn to accept the Treasurer's Report as presented. Billy Byrne seconded the motion. Motion passed unanimously.

### President's Report

President Hayles offered comments to the board regarding the Engine 4 "Wetdown" and dedication. The event was a great way to dedicate the new apparatus and commission its service to the Spanish Fort community. President Hayles offered accolades to those who planned the event.

### Chief's Report

Chief Few stated the department responded to 51 calls in the month of August. A complete listing of the response activity is attached to these minutes. 6 fire inspections were completed during August.

Chief Few asked for a budget amendment increasing GL #6560 - Payroll by an amount of \$10,700. The amendment is needed as a result of the department being accepted by Retirement Systems of Alabama as well as some increased staffing during ISO preparation and Public Safety Day preparation. Bobby Fortenberry made a motion to approve the request to increase GL#6560 by \$10,700. Bobby Soles seconded the motion. Motion passed unanimously.

The department has received \$39,475 from the annual fund drive. This represents 71.8% of the annual budget amount of \$55,000. 9.1% of businesses and 11.5% of residents have contributed during 2013.

Chief Few asked for a recommendation to approve an annual contract renewal with FireMech, Inc. FireMech is owned and operated by Jimmy Johnson. The department has contracted with FireMech for over thirty years and maintains a great working relationship. FireMech provides quarterly pump and plumbing preventive maintenance on all pumping apparatus as well as certifying all pumping apparatus through annual pump tests. President Hayles asked Chief Few to include the cost of the contract in the annual budget. With approval of the annual budget, the contract will be renewed.

The department recently received results of the ISO town class review. The department has improved from a town class 5/9 to a town class 4/9. While the results of the review are great news, the department has found a couple of errors on the report. A representative from ISO will be meeting with Chief Few in the next few weeks to clarify any details.

Chief Few reminded the board of the annual public safety day being held on October 19<sup>th</sup>. This is a big event for the department. The entire community is encouraged to attend to see the resources available should an emergency arise. All board members should make plans to be in attendance in support of the organization.

The parking area at station one continues to depreciate. As the condition of the parking area continues to worsen, the cost to repair continues to increase. Troy Dyess met with city officials, a city engineer and a representative from Hosea Weaver during the first week of August. No information has been forwarded to the department as of the board meeting date. Troy Dyess will follow-up with the City for a status update.

Chief Few presented a draft of the FY2014 budget to members of the board present. Chief Few reviewed the budget with highlights of any major changes from the Fy2013 budget. Various accounts were discussed and members of the board were encouraged to ask any questions. Chief Few asked the board members to review the FY2014 budget and be prepared to vote and approve the budget as presented at the October meeting.

## Old Business

### Finance Committee

The finance committee met during the month of August to discuss available options to re-invest the department's maturing certificate of deposit accounts. Requests for proposal were delivered to all local banks. Only two banks responded to the request. BBVA Compass offered several account terms and options with the respective interest rates for each account as well as a

certificate of their participation in the State of Alabama SAFE Program. Regions bank responded with no accounts available at the time. The committee made a recommendation to invest one maturing certificate into a new 60 month certificate and the other maturing certificate into a money market account. This will give the department an improvement in interest rate while also providing ability to access a portion of the savings if necessary. Bobby Fortenberry made a motion to accept the finance committee recommendation. Billy Byrne seconded the motion. Motion passed unanimously.

#### Land Committee

Jeff Jordan from Forest Daniel and Associates has been working with HMR concerning the civil engineering work on the training center project. HMR has identified the need to move the building on the training center site plan. Jeff will work closely with HMR and drop off a revised set of plans for the land committee to review.

#### Employee Committee

No report.

#### Integration Committee

Bobby Fortenberry reported to the board some results of a recent retreat city officials attended. Discussion concerning the correct path to take with the fire department was a large part of the retreat agenda. During the discussion, Mayor McMillan assigned Mary Brabner, Dennis Dismuke and Kurt Smith to serve as the ongoing integration committee. This committee will work with the department concerning any obstacles that may need to be addressed. President Hayles assigned all of the current Integration Committee members to continue to meet with the revised city committee. No date has been set for the next meeting.

#### New Business

President Hayles introduced Charlie Jones. Charlie was invited to join the board of directors to fill a vacancy. Charlie has agreed and is proud to be able to serve on the board. No objections were noted, President Hayles appointed Charlie to fill the unexpired term of Board Seat 5. The next expiration of Board Seat 5 will be 2014.

The next Board of Directors meeting – October 14, 2013 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 8:25 P.M. Stuart LaGroue approved the motion. Billy Byrnes seconded the motion. Motion passed unanimously.

Respectfully Submitted,  
Donna Hughes