



Spanish Fort Fire - Rescue

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Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

MINUTES OF BOARD MEETING

September 10, 2012

Board Members:

| | | | |
|-----------------|----------|-------------------|----------|
| Byron Hales | -Present | Ken Coale | -Present |
| George Brown | -Present | Donna Hughes | -Present |
| John Barks, Jr. | -Present | Bobby Soles | -Present |
| Paul Wohn | -Present | Bobby Fortenberry | -Present |
| Troy Dyess | -Present | Dan Wilson | -Absent |
| Roger Few | -Present | | |

President Hayles called the meeting to order at 6:00 P.M. with a roll call.

The minutes from the August 13, 2012 board meeting were read silently. A motion to approve the minutes was made by John Barks, Jr. Ken Coale seconded the motion. Motion carried.

Treasurer's Report

Troy Dyess read the treasurer's report for the period of August 1, 2012 through August 31, 2012 and asked for approval of Compass checks #5750 – 5753 and Regions checks #3227 – 3238. After brief discussion of the Treasurer's Report a motion was made by Paul Wohn to accept the Treasurer's Report as read. Bobby Soles seconded the motion. Motion Carried.

President's Report

President Hayles reported to the board, there had not been an Integration Committee meeting with the City of Spanish Fort since the last board of directors meeting. The regularly scheduled meeting was cancelled due to the Labor Day holiday.

Chief's Report

Chief Few stated the department responded to 44 calls for the month of August. There were several lightning strikes during the month of August, including a structure fire call on Cadet Drive. Fire station 1 suffered minor damage from an indirect lightning strike as well. Following the lightning strike, the radio repeater was found to be offline. The repeater was reset to bring it back online to receive fire calls. The base radio had to be replaced and sent out for repairs. The Nano-station antenna had to be replaced for the internet to be operational. Chief Few stated that

he did not believe any of the repairs would be of significant cost to the department. Chief Few stated that Troy Dyess had completed 11 preplans in July, a total of 326 preplans are completed.

Chief Few gave a status update on the annual fund drive. The second mailer has been sent and a strong response has been received. Year to date, the department has received \$62,435. This represents 113.5% of budgeted dollars with 29.3% of residents and 23.6% of businesses responding.

Chief Few gave the members of the board a status update on the Engine 4 project. The department has reached an agreement with the preferred bidder on the project. The final cost for the project is \$394,804. Chief Few presented a contract for President Hayles to sign. Ken Coale made a motion to authorize President Hayles to sign the purchase contract with Sunbelt Fire Apparatus. Bobby Fortenberry seconded the motion. Motion carried. The signed contract will be submitted on 9/11/2012. The estimated delivery time for the new Engine is 270 days with a \$150 per day penalty for any time beyond 270 days.

Chief Few stated that the department is prepared to pay \$150,000 down on the new purchase. Treasurer Dyess will be working to secure financing on the new engine over the next several months in preparation of delivery.

Chief Few present a renewal contract with FireMech for the board to authorize President Hayles to sign. FireMech provides a quarterly preventive maintenance inspection on the pumps of all the fire engines as well as the ladder truck. FireMech also performs any needed repairs to the pumps to keep them in working order as well as annual pump tests. Any needed repairs on the pumps of the apparatus may be at an additional expense. The department has a long working relationship with FireMech and has had great success with the preventive maintenance program. John Barks, Jr. moved to approve the contract renewal. Bobby Soles seconded the motion. Motion carried.

Chief Few informed the board of the upcoming events for the fire department. Annual ladder, pump and hose testing have been scheduled. Fire prevention activities were being scheduled for the month of October and will end with the department's annual Public Safety Day on October 20th. Chief Few encouraged all board members to be present at this very important event.

Chief Few next reviewed the annual budget for FY2013. Copies of the budget were presented and reviewed line-by-line. The printed budget gives specific earmarks for funds to be spent and also gives a capital expense accounting. Chief Few entertained any questions and comments as the budget as items were discussed. No action will be taken at this meeting. Board members were encouraged to review the budget and be prepared to act on the budget with a motion at the October 8th board meeting. A copy of the budget is included and becomes a part of these minutes.

Chief Few expressed concern due to a recent meeting with City Officials. There seems to be a lack of understanding of how the fire department operates and the degree of complexity that is involved when budgeting for fire protection services within this community. The department spends a great deal of time and effort preparing for current and future needs and always strives to

maintain a constant state of readiness. Chief Few added as a suggestion that members of department management may need to meet with City leaders during budget development to foster better communication and understanding of department needs.

President Hayles commented on the potential for the department to respond to areas currently in the corporate limits of Spanish Fort, just south of Bay Minette. Currently other responding agencies continue to provide emergency response services to the area well to the north of the jurisdiction of Spanish Fort Fire Rescue. At any given time, the department could be forced to begin responding to this area. The majority of this area is woodlands and calls generated are typically brush fires.

Chief Few handed out flyers for a number of 9/11 anniversary events happening in our area. Chief Few encouraged anyone available to attend the events in honor of those who perished on 9/11/2001.

Old Business

Land Committee:

The Land Committee met immediately following the August board meeting. Zac provided a draft of a site plan for the future training center. The committee has not met since and had nothing further to report.

Employee Committee:

Bobby Dolan has been hired to fill the vacancy created by Hayes Sherer in February. The department had been trying to work with the remaining four part-time employees. However, there were days each month that were not being filled. The addition of Bobby to the staff will reduce the number of open days that would not be filled. Bobby's first day with the fire custodian staff was August 28th.

New Business:

The board of directors would like to wish Happy Birthday to board member George Brown whom will turn 88 on September 27, 2012.

Next Integration Committee meeting will be October 1, 2012, City Hall at 4:00 PM.

Next Board of Directors meeting – October 8, 2012 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 7:30 P.M. Ken Coale seconded the motion. Motion carried.

Respectfully Submitted,
Donna Hughes