



Spanish Fort Fire - Rescue

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Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

MINUTES OF BOARD MEETING

October 08, 2012

Board Members:

Byron Hayles	-Present	Ken Coale	-Absent
George Brown	-Present	Donna Hughes	-Present
John Barks, Jr.	-Present	Bobby Soles	-Present
Paul Wohn	-Absent	Bobby Fortenberry	-Present
Troy Dyess	-Present	Dan Wilson	-Absent
Roger Few	-Present		

President Hayles called the meeting to order at 6:02 P.M. with a roll call.

The minutes from the September 10, 2012 board meeting were read silently. A motion to approve the minutes was made by John Barks, Jr. Bobby Soles seconded the motion. Motion carried.

Treasurer's Report

Troy Dyess read the treasurer's report for the period of September 1, 2012 through September 30, 2012 and asked for approval of Compass checks #5754 – 5759, Regions checks #3239 – 3252 and Fire Fighter Fund check #1037. After brief discussion of the Treasurer's Report a motion was made by John Barks, Jr. to accept the Treasurer's Report as read. Dan Wilson seconded the motion. Motion Carried.

President's Report

President Hayles reported to the board, there had not been an Integration Committee meeting with the City of Spanish Fort since the last board of directors meeting. The regularly scheduled meeting was cancelled until the new Mayor and Council Members are installed to their elected positions.

Chief's Report

Chief Few stated the department responded to 35 calls for the month of September. There were two structure fire calls in the month of September, including a structure fire call in Arlington Apartments. The apartment involved in the fire suffered damage to a storage room and fire

extension was limited by fire sprinkler activation as well as suppression activities performed by our responding units. Chief Few stated that Troy Dyess had completed 22 preplans in September, a total of 343 preplans are completed.

Chief Few gave a status update on the annual fund drive. Year to date, the department has received \$65,228. This represents 118.6% of budgeted dollars with 30.8% of residents and 24.7% of businesses responding.

The department participated in an annual evacuation drill at Westminster Village. The evacuation drill is held each year to allow all parties an opportunity to stay familiar with the facility and equipment on site at Westminster Village. The drill was a success. The department made note of a few weak areas to be improved upon, including some communication issues with the new 700 MHz radio system. The issues were resolved with a software re-program performed remotely by Motorola technicians. The department has met with staff from Westminster Village to update the overall response plan for this location. Once all updates to the response plan is complete a site tour for department members will be held on a regular training night.

Chief Few gave the members of the board an overview of some recent maintenance issues on Ladder 9. The apparatus had recently passed pump test. En-route back to the fire station from pump test, the apparatus started making a strange noise and had a loss in power. The apparatus was taken to Lazzari Truck Repair where they found the motor mounts on the truck to be worn out. The motor mounts have been replaced at a cost of about \$1,000. Sunbelt Fire Apparatus has been included in the conversation with Lazzari Truck Repair. The department has asked Sunbelt to warranty the repair due to the age of the apparatus. Determination has not been made at this time if the cost of replacement will be covered by warranty.

The department will host the annual Public Safety Day on October 20th from 10:00 AM to 2:00 PM. The event will include a static display of equipment, games for children, safety demonstrations, food and facility tours. Chief Few encouraged all board members to be present and to spread the word to our community about this outstanding community relations event. Chief Few also complimented members of the department for their outstanding efforts to prepare the facilities and equipment for Public Safety Day.

The department participated in the annual MDA boot drive events. Members of the department held three boot drives and were able to raise \$2,235.19 for muscular dystrophy. A check has been issued and mailed to muscular dystrophy.

Chief Few commented on the recent trip to the National Fire Academy attended by himself and Howard Popple. The trip was a great experience and offered a great networking opportunity. Chief Few was able to meet and discuss various department operations with fellow fire professionals from across the nation. This type of experience and networking is irreplaceable. The trip is also very economical for the department. All materials, classes, meals and lodging are included. The only monetary cost to the department was the airfare to travel to Emmetsburg, Maryland.

Annual fire prevention activities are well underway. The department was in attendance to fire prevention presentations every day during the first week in October and has presentations scheduled through the end of the month. The department includes every day care and school in the jurisdiction in fire prevention activities. Many more lives are impacted and saved as a result of fire prevention activities each year than through rescue efforts at the time of an emergency.

Old Business

Land Committee:

The Land Committee has not met since the last meeting. However, Chief Few commented on an upcoming meeting with a representative from USDA to discuss long term financing of the project.

Employee Committee:

Donna Hughes updated the board on the status to eliminate the department 401k and implement the state retirement systems. Everything is well on the way for final implementation of this project.

Budget Approval:

The board was presented with the FY2013 at the September board meeting. Chief Few asked for any comments or adjustments to be made. No comments were offered by the members of the board. Bobby Soles made a motion to approve the budget as presented. Bobby Fortenberry seconded the motion. Motion carried.

New Business:

Troy Dyess presented the board with an engagement letter to be signed by the President of the board to engage J. T. Murray to provide the annual audit and accounting activities for the next year. J. T. Murray has provided accounting services to the department for the last three years. Dan Wilson made a motion to approve the President to engage J. T. Murray for accounting services. Bobby Soles seconded the motion. Motion carried.

Next Integration Committee meeting is anticipated to be held December 3, 2012, City Hall at 4:00 PM.

Next Board of Directors meeting – November 12, 2012 at 6:00 P.M., Station 1.

There being no further business, President Hayles motioned to adjourn the meeting at 6:30 P.M. George Brown seconded the motion. Motion carried.

Respectfully Submitted,
Donna Hughes