



Spanish Fort Fire - Rescue

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Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

MINUTES OF BOARD MEETING

May 14, 2012

Board Members:

Byron Hales	-Absent	Ken Coale	-Absent
George Brown	-Present	Donna Hughes	-Present
John Barks, Jr.	-Present	Bobby Soles	-Present
Paul Wohn	-Present	Mike McMillan	-Present
Troy Dyess	-Present	Dan Wilson	-Present
Roger Few	-Present		

Troy Dyess conducted the meeting in President Hayles absence and called the meeting to order at 6:02 P.M. with a roll call.

The minutes from the April 9, 2012 board meeting were read silently. A motion to approve the minutes was made by John Barks, Jr. Paul Wohn seconded the motion. Motion carried.

Treasurer's Report

Troy Dyess read the treasurer's report for the period of April 1, 2012 through April 31, 2012 and asked for approval of Compass checks #5707 – 5713, Regions checks #3157 – 3173, Auxiliary Fund # 1104 – 1107, Firefighter Fund #1036. Troy Dyess gave the board an overview of the department's certificates of deposit. One CD has been redeemed and deposited into the Compass General Fund. One CD has been renewed for an 8 month term at a rate of .35% and one CD has been moved to a 15 month term with a rate of .75%. Mike McMillan asked if the grant writer fees and 5% match had been received from departments participating in the communications grant. Chief Few advised the board that all departments had paid in full. After brief discussion of the Treasurer's Report a motion was made by Paul Wohn to accept the Treasurer's Report as read. George Brown seconded the motion. Motion Carried.

President's Report

None.

Chief's Report

Chief Few stated the department responded to 35 calls for the month of April. The department responded to two structural type fires in the month of April. One at the Kensley Apartments with a loss of around \$15,000 and one at the Arlington Apartments with a loss of around \$12,000. Both calls were related to a cooking incident where the sprinkler system was activated, preventing the fire from spreading further into the apartment complex. Chief Few noted that each individual structure in the Arlington complex has a \$1,000,000 value. Chief Few stated that Troy Dyess had completed 0 preplans in April, however a total of 277 preplans are completed.

Chief Few advised the board that the department has entered into an automatic mutual-aid agreement with the City of Daphne Fire Department. This agreement is reciprocal in nature. When either department is dispatched for a confirmed structure fire, the neighboring department will be dispatched automatically by Baldwin Central. Both departments have agreed to stage at the primary department's station to be available for calls in the respective area or to respond to the fire scene, whatever is needed by the primary responding agency. This arrangement is beneficial to both agencies when being reviewed by ISO.

Chief Few stated that the annual fund drive had been prepared. The fund drive requests should be in the mail this week and the department will begin to see some responses from that fund drive shortly.

Chief Few has continued working with worker's compensation to resolve a recent increase in premium as a result of a worker's compensation audit. The department has paid the outstanding balance due to our insurance provider to ensure we do not have any lapse in coverage. Chief Few has received notice from the insurance provider advising that the department's dispute to the audit had been denied. The insurance provider would not change the status of an employee for worker's compensation in arrears; however, the insurance provider will accept the employee status change going forward. The net cost of the audit was \$2,363. Chief Few asked for a budget amendment to GL #862 in the amount of \$2,363 to provide for payment of the worker's compensation increase. A motion to approve the budget change request was made by John Barks, Jr. Motion was seconded by Bobby Soles. Motion carried.

Chief Few reminded the Integration Committee of the first meeting with the City of Spanish Fort on June 4, 2012 at 4:00 PM. The meeting will be held at City Hall and will last approximately an hour. The committee members are: Byron Hayles, Roger Few, Troy Dyess, Paul Wohn and Dan Wilson.

Chief Few stated that he and Howard Popple had been accepted to attend training at the National Fire Academy in Emmetsburg, MD the weekend of September 22, 2012. Howard Popple is the department's training officer. Chief Few requested the board to approve air travel to this event. The cost for round trip travel is \$260 for each individual. A motion was made by John Barks, Jr. to approve travel by air. Motion was seconded by Paul Wohn. Motion carried. Chief Few then asked for a budget amendment to GL #804 and #826. This amendment will transfer \$1,000 from training to travel. A motion was made by John Barks, Jr. and seconded by Bobby Soles. Motion carried.

Chief Few updated the board on the status of retirement improvements for department employees. Currently the department maintains a 401k plan. The department has been working to be accepted into the RSA plan. This is the same plan the City of Spanish Fort offers. The department initially intended to become a part of the RSA. However, RSA denied access to the plan as the department was not a municipal department. Since that time further research has been performed. RSA actually had accepted the department into their plan, but currently RSA has advised Chief Few that while the department maintains a 401k plan, the department will not be eligible to participate in the RSA. Chief Few is continuing to clarify what is needed to finalize the department's eligibility with RSA. It will cost the department \$1,500 to terminate the 401k plan. Chief Few will continue to work with RSA and update the board in June.

Old Business

Land Committee:

Chief Few informed the board that Zac Weber has been working on the site plan for the future training center and is very close to being complete. Once this is complete, determination can be made on the layout of the training center that can be taken to the planning commission. The Land Committee was encouraged to meet and determine the first steps of improvement that need to be made at the training center site.

Employee Committee:

No report.

New Business:

The board of directors needs to give consideration to how committees of the board should act as projects are being completed. This consideration should include guidelines and responsibilities of each committee. Assignments should be made to current committees or new ones created to keep positive forward momentum. Additional discussion and actions will be made at the June meeting.

Next meeting – June 11, 2012 at 6:00 P.M., Station 1.

There being no further business, Troy Dyess asked for a motion to adjourn the meeting at 6:52 P.M. Mike McMillan made the motion to adjourn. Paul Wohn seconded the motion. Motion carried.

Respectfully Submitted,

Donna Hughes