

**Spanish Fort Fire-Rescue Department, Inc.**

Financial Statements and Supplemental Information  
Year Ended September 30, 2013

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Spanish Fort Fire-Rescue Department, Inc.

I have audited the accompanying statement of assets, liabilities, and net assets - modified cash basis of Spanish Fort Fire-Rescue Department, Inc. (a non-profit organization) as of September 30, 2013, and the related statement of activities - modified cash basis and statement of cash flows - modified cash basis for the year then ended. These financial statements are the responsibility of Spanish Fort Fire-Rescue Department, Inc.'s management. My responsibility is to express an opinion on these financial statements based on my audit.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

As described in the accompanying notes to financial statements, these financial statements were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

### **Opinion**

In my opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of Spanish Fort Fire-Rescue Department, Inc. as of September 30, 2013, and the changes in its net assets and its cash flows for the year then ended, on the basis of accounting described in the accompanying notes to financial statements.

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information contained in the attached Schedule of Revenues and Expenses by Fund is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information contained in the supplemental schedules is fairly stated in all material respects in relation to the financial statements as a whole.

A handwritten signature in blue ink that reads "James Murray CPA LLC". The signature is written in a cursive, flowing style.

Mobile, Alabama  
December 12, 2013

Spanish Fort Fire-Rescue Department, Inc.  
Statement of Assets, Liabilities, and Net Assets - Modified Cash Basis  
September 30, 2013

ASSETS

Current Assets

Cash	\$ 240,139
Certificate of deposit	<u>76,832</u>

Total current assets 316,971

Property and Equipment

Land	229,655
Fire trucks	2,155,454
Radio equipment	91,772
Other equipment	853,242
Training facility	46,390
Buildings	<u>461,712</u>

3,838,225

Less accumulated depreciation 2,541,955

Total property and equipment 1,296,270

\$ 1,613,241

LIABILITIES AND NET ASSETS

Current maturities of long-term debt \$ 35,977

Long-term debt 283,827

Unrestricted net assets 1,293,437

\$ 1,613,241

Spanish Fort Fire-Rescue Department, Inc.  
Statement of Activities - Modified Cash Basis  
For the Year Ended September 30, 2013

Support and Revenues	
Public support - City of Spanish Fort	\$ 275,000
Dues and contributions	58,740
Fire tax funds	145,649
FEMA funds	35,000
State funds	1,157
Other revenues	
Fund raising	3,847
Interest income	1,083
Other income	3,061
	<hr/>
Total other revenues	7,991
	<hr/>
Total support and revenues	523,537
Operating Expenses	<hr/> 555,615
Net Decrease in Unrestricted Net Assets	(32,078)
Unrestricted Net Assets, beginning of year	<hr/> 1,325,515
Unrestricted Net Assets, end of year	<hr/> <hr/> \$ 1,293,437

Spanish Fort Fire-Rescue Department, Inc.  
Statement of Cash Flows - Modified Cash Basis  
For the Year Ended September 30, 2013

Operating Activities	
Decrease in net assets	\$ (32,078)
Adjustments to reconcile decrease in net assets to net cash provided by operating activities:	
Depreciation	<u>124,669</u>
Net cash provided by operating activities	92,591
Investing Activities	
Decrease in certificates of deposit	75,387
Purchase of depreciable assets	<u>(428,155)</u>
Net cash used in investing activities	(352,768)
Financing Activities	
Borrowings from long-term debt	<u>319,804</u>
Net cash provided by financing activities	319,804
Net increase in cash	59,627
Cash, beginning of year	<u>180,512</u>
Cash, end of year	<u><u>\$ 240,139</u></u>

Spanish Fort Fire-Rescue Department, Inc.  
Notes to Financial Statements  
September 30, 2013

**Accounting policies:**

**Nature of activities** - Spanish Fort Fire-Rescue Department, Inc., (the Organization) is a non-profit organization that provides emergency fire fighting assistance, fire prevention services and rescue services for flood, hurricane and other major emergencies to the citizens of the City of Spanish Fort.

**Basis of presentation** - The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The Organization has no temporarily or permanently restricted net assets at September 30, 2013.

**Basis of accounting** - The financial statements of Spanish Fort Fire-Rescue Department, Inc. have been prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Accordingly, revenue and the related assets are recorded when received rather than when earned and certain expenses are recognized when paid rather than when the obligations are incurred. Modifications to the cash basis of accounting include recording investments and depreciation on property and equipment.

**Cash and cash equivalents** - For purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

**Property and depreciation** - Property and equipment are stated at cost. Expenditures for maintenance and repairs are charged against operations as they are incurred. Renewals and betterments that materially extend the life of the assets are capitalized. Depreciation for financial reporting purposes is calculated using a combination of straight-line and double-declining balance methods over the useful lives of the assets. The principal lives (in years) used in determining depreciation rates of various assets and buildings and improvements (10-31); leasehold improvements (10-31); automobiles and trucks (3-5); office furniture and fixtures (5-40); and shop and warehouse equipment (5-10).

**Contributed services, facilities and assets** - The Organization receives donated services from a variety of volunteers assisting in the operation and support of the department. The Organization is required to recognize these services due to materiality and the specialized nature of the skills performed by the volunteers. The Organization chooses not to recognize or include the value of these services in the financial statements due to cost exceeding the benefit for the information obtained.



Spanish Fort Fire-Rescue Department, Inc.  
 Notes to Financial Statements  
 September 30, 2013

**Accounting policies (continued):**

**Use of estimates** - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements and the reported amounts of income and expenses during the reporting period. Actual results could differ from those estimates.

**Support and revenue** - The Organization's general fund is subsidized by the citizens residing within the communities it serves. Citizens are solicited annually for membership dues and contributions; however they are under no legal obligation to support the Organization. This fund is also supported by a contract with the City of Spanish Fort. The amount received from the City of Spanish Fort for the year ended September 30, 2013, was \$275,000.

The Organization's fire tax fund is financed with Ad Valorem tax funds from Baldwin County, financial assistance from the Alabama Forestry Commission and FEMA for use in operations and equipment purchases. These funds are accounted for separately and are maintained in a separate bank account.

**Long-term debt:**

Long-term debts consists of a note payable to a bank, due in annual installments of \$45,539, including interest at 2.99% and secured by a new fire truck. The first installment is due July 2014, with final payment due July 2021. The loan balance at September 30, 2013 is \$319,804 and matures as follows:

Current	\$	35,977
2015		37,052
2016		38,160
2017		39,301
2018		40,476
Thereafter		<u>128,838</u>
	\$	<u><u>319,804</u></u>

Spanish Fort Fire-Rescue Department, Inc.  
Notes to Financial Statements  
September 30, 2013

**Concentration of credit risk for cash held in bank:**

Spanish Fort Fire-Rescue Department, Inc. had no uninsured cash balances at September 30, 2013.

**Income taxes:**

Spanish Fort Fire-Rescue Department, Inc. is a non-profit organization and is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

**Subsequent Events:**

The Organization has evaluated subsequent events through December 31, 2013, the date which the financial statements were available to be issued.

Spanish Fort Fire-Rescue Department, Inc.  
Schedule of Revenues and Expenses by Fund - Modified Cash Basis  
For the Year Ended September 30, 2013

	General	Fire Tax	SAFER LOSAP	Firefighter	Auxiliary	Total
City of Spanish Fort contract	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Dues and contributions	58,740	-	-	-	-	58,740
Fire tax funds	-	145,649	-	-	-	145,649
FEMA funds	-	-	35,000	-	-	35,000
State funds	-	1,157	-	-	-	1,157
Fundraising income	-	-	-	2,283	1,564	3,847
Interest received on investments	1,083	-	-	-	-	1,083
Miscellaneous income	2,037	1,024	-	-	-	3,061
<b>Total revenues</b>	<b>336,860</b>	<b>147,830</b>	<b>35,000</b>	<b>2,283</b>	<b>1,564</b>	<b>523,537</b>
Awards and benevolences	9,969	366	35,000	-	-	45,335
Depreciation	124,669	-	-	-	-	124,669
Dues and subscriptions	1,294	3,696	-	-	-	4,990
Fundraising expenses	-	-	-	743	1,507	2,250
Fire prevention and education	100	917	-	-	-	1,017
Insurance	862	24,730	-	-	-	25,592
Medical expense	-	-	-	-	-	-
Office expense	5,077	2,077	-	-	-	7,154
Payroll expenses	186,394	-	-	-	-	186,394
Professional fees	9,489	4,000	-	-	-	13,489
Public relations	678	-	-	-	-	678
Repairs and maintenance	10,256	55,264	-	-	-	65,520
Retirement plan contributions	11,390	-	-	-	-	11,390
Supplies and equipment	-	26,375	-	-	-	26,375
Telephone and pagers	841	2,016	-	-	-	2,857
Training and travel	1,036	636	-	-	-	1,672
Uniforms	40	4,989	-	-	-	5,029
Utilities	15	13,741	-	-	-	13,756
Vehicle expense	-	17,448	-	-	-	17,448
<b>Total expenses</b>	<b>362,110</b>	<b>156,255</b>	<b>35,000</b>	<b>743</b>	<b>1,507</b>	<b>555,615</b>
Excess revenues over (under) expenditures	(25,250)	(8,425)	-	1,540	57	(32,078)
Transfers in (out)	16,761	(16,761)	-	-	-	-
<b>Net change in fund balances</b>	<b>(8,489)</b>	<b>(25,186)</b>	<b>-</b>	<b>1,540</b>	<b>57</b>	<b>(32,078)</b>
Fund balance, beginning of year	1,295,766	26,967	-	1,276	1,506	1,325,515
<b>Fund balance, end of year</b>	<b>\$ 1,287,277</b>	<b>\$ 1,781</b>	<b>\$ -</b>	<b>\$ 2,816</b>	<b>\$ 1,563</b>	<b>\$ 1,293,437</b>

See accompanying notes and independent auditor's report.

