



Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

Non Emergency / Business 251.626.8876 ♦ Facsimile 251.626.3473

www.spanishfortfire.org

Roger R. Few
Fire Chief

Station 1
7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2
10628 U.S. Hwy 31
Spanish Fort, AL 36527

Minutes of Annual Board Meeting March 19, 2019

Board Members:

Byron Hayles	-Present	Bobby Fortenberry	- Present
Sarah Beth Sherer	-Present	Troy Dyess	- Absent
Roger Few	-Present	Stuart LaGroue	- Present
Tim Shaner	-Present	Dan Wilson	- Absent
Craig Stanley	-Present	Tommy Brewer	-Present

President Hayles called the 57th Annual Meeting of the Spanish Fort Fire Rescue Department to order at 18:35 P.M.

President Hayles lead the audience in the pledge of allegiance.

Auxiliary member Charlie Harris led everyone in attendance with a prayer.

President Hayles welcomed everyone to the 57th Annual Meeting of the Spanish Fort Fire Rescue Department. President Hayles acknowledged and thanked Mayor Mike McMillan, City Council member Curt Smith and dual member of City Council and the SFFR Board for his presence at the meeting.

Secretary Sherer conducted roll call

Secretary Sherer read minutes from the March 20, 2018, aloud. A motion to approve the minutes as read made by Tim Kidd, second by Mayor Mike McMillian. Motion passed unanimously.

President Hayles started the annual financial report by explaining that a third party annually audits the department. The 2018 audit was conducted by J. T. Murray III, CPA, LLC. President Hayles commented on the department's use of internal controls process. The process includes an annual budget approved by the board and a two-signature system to authorize checks. Currently the President, Treasurer and Fire Chief have authorization to sign checks. Any two of the three must sign to authorize checks. President Hayles noted that the Board of Directors has a finance committee review all checks issued, deposits made and bank statements with the reconciliation of each statement on a monthly basis.

The Treasurer presents a treasurer's report at each monthly meeting. The finance committee comments on the status of their review.

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A motion to accept the financial report made by Nick Roussos, seconded by Christian Goullish. Motion passed unanimously. President Hayles expressed that anyone who is interested in a copy of the audit report may request one.

President Hayles also extended an invitation to the monthly board meeting following the annual meeting.

Chiefs Report:

Chief Few thanked everyone for coming to the annual meeting.

Chief Few began his presentation with a review of the responses for 2018. The department responded to 724 response calls, which is up 3% from previous year and 25% over our five-year average. We had 52 fires, 3 over pressurization, 342 rescue EMS calls 55 hazardous conditions, 32 service calls, 108 good intent calls, 130 false alarms and 2 weather related calls. 6.5% of the calls were Mutual Aid. Our Station is in Mutual Aid agreements with Daphne, Crossroads, Stapleton, Belforest and Loxley.

Chief Few displayed a PowerPoint presentation with pictures of specific incidents and reports on the usage of department equipment.

In 2018, 45 car seats installations, 530 people were taught CPR, and six people signed up for the Yellow Dot Program.

A total of 26,458 man-hours were spent in 2018 for responses, training, duty time, fire prevention, back to school awareness program, Charitable activities and maintenance. Chief Few presented on Fire Prevention, new volunteers, CPR Class, Annual Fire Prevention 5k, Volunteer on Duty program, and the SFFR Fire Safety Camp.

Total revenue received in 2018 was \$968,369. The total is comprised of a contract with the City of Spanish Fort \$540,000; Direct Mail Solicitation \$75,705, Fire Tax Money \$170,288; Forestry Funds \$1,157; Interest Income \$1,136; Safer Grant \$143,451; Fire Prevention \$12,075 and Misc. \$16,557.

Chief Few shared with the Board and guests how much time is spent with the Fire Prevention program and community involvement. In 2018, we had contact with over 1,760 people.

Chief introduced the Fire Inspector, Anthony Lee. Lee's job is to perform an inspection on every business in Spanish Fort. Lee has seven other members who are certified Fire Inspectors that help with conducting these inspections. The goal is to average approximately 80 inspections a month.

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Lee said a majority of his job is providing education to the businesses. The number one reason to conduct inspections is Life Safety, second is for Fire Suppression and the third is for your pocket book. Every three years we get our ISO ratings. The lower our rating that we receive the lower your insurance premiums will be.

Chief then explained to the group that we are 501c3 non-profit charity, but the Department and the SFFR Auxiliary also participated with several charitable activities. A trailer full of supplies were taken to Florida to the help with Hurricane Michael. Auxiliary sent Gulf South Fire Department medical supplies.

Chief Few noted that the department participated in the Christmas Tree Recycling Program again this year. This gave the residents a place to bring their live Christmas trees.

Chief Few recognized the Fire Corps Auxiliary and commended the auxiliary on their ongoing efforts and support of the department. Some of the events and activities that the Auxiliary helped with in 2018 were breakfast for workdays, Annual meeting setup, Awards dinner, Easter egg hunt, Scene responses, Open House/Public Safety Day, second annual fire safety camp and the Holiday dinner.

Chief Few wrapped up his report by discussing what the station is working on for 2019. For example moving forward to develop a station across the street from the Spanish Fort Middle School. We will be replacing Engine 8, which will cost approximately \$500,000. Mayor McMillian announced that the City agreed to purchase property to build a new Central Station.

Chief Few's annual presentation will become a part of the minutes for a complete list of the activities the department participated in during 2018.

Presidents Report:

President Hayles thanked Chief Few for an outstanding report and presentation. President Hayles also commented on the efficiency and outstanding safety record of the department.

President Hayles congratulated the station and members for zero injuries in 2018. Also for the work done to keep the cost of loss due to fire down.

Old Business

None.

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New Business:

President Hayles turned the meeting over to the Nominating Committee Chairman Tommy Brewer. The committee presented to the membership the board members with terms expiring. The members are seat number 9, Troy Dyess, seat number 10, Sarah Beth Sherer, Seat number 3, Craig Stanley and board seat number 4, retired board member Dan Wilson. Dyess, Sherer and Stanley all agreed to stay on and serve another 3 year term on the board. Mayor Mike McMillian made a motion to accept the committee nominations. Christian Goulish seconded the motion. Motion passed unanimously.

Hayles announced that if you or someone you know is interested in serving on the Spanish Fort Fire Rescue Board, please let him know.

President Hayles open the floor for questions and discussion.

Chief Few asked for participation with 2019 annual fundraiser yard signs. Those wanting to participate can contact Dawn Everette for a sign to put on their personal property.

A drawing for door prizes were drawn.

There being no further business, President Hayles called for a motion to adjourn the annual meeting. Chris Williams motioned to adjourn. John Shoemaker seconded the motion. Motion carried.

Annual meeting adjourned at 7:50 P.M.

Respectfully Submitted,
sb / dp