



Roger R. Few  
Fire Chief

# Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

Non-Emergency / Business 251.626.8876 ♦ Facsimile 251.626.3473

www.spanishfortfire.org

Station 1

7580 Spanish Fort Blvd  
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31  
Spanish Fort, AL 36527

## **MINUTES OF BOARD MEETING**

**May 11, 2020**

### **Board Members:**

Byron Hayles	- Present	Tommy Brewer	- Present	Craig Stanley	- Present
Bobby Fortenberry	- Present	William Whittle	- Present	Ryan Lowell	- Absent
Troy Dyess	- Present	Stuart LaGroue	- Absent	Roger Few	- Present
Sarah Beth Sherer	- Present	Tim Shaner	- Present		

Guest - Mayor Michael McMillan

Call to order at 6:00 PM

SFFR Board President Byron Hayles took roll call. Meeting held virtually due to the Corvid-19 guidelines.

### **Minutes**

The Board read silently the minutes taken from the April 27, 2020 Board Meeting.

Motion to approve the minutes presented by Tommy Brewer, second by Bobby Fortenberry. Motion Approved

### **Treasurer's Report**

The treasurer's report was presented by Troy Dyess for the period 04/01/2020 – 04/30/2020. Troy e-mailed the report to the board before the Board meeting, showing activities and balances. Motion to approve the treasurer's report presented by William Whittle, second by Craig Stanley. Motion Approved

### **President's Report**

President Hayles started by thanking the board for their participation during this time of social distancing and thanked Chief for setting up the virtual meetings.

Hayles welcomed Mayor Michael McMillan to the board meeting. McMillian joined the meeting to be a city council representative. McMillian assured the Board that the city council is planning to move forward as planned and this will be a smooth transition and thanked the board for their participation. McMillian did mention that he has a couple of things to review and discuss some numbers. As stated before Hayles requested a document stating all agreements that decided on between Spanish Fort Fire Rescue and the City of Spanish Fort.

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## **Chief's Report**

Chief reported on the department's activity for the month of April.

The department responded to 36 calls for the month of April. 40% under average for this time of year.

Because of COVID-19, station one has been closed to public access since March 17. All community events and station activities have stopped.

The station had one smoke detector install in April.

The station participation in one Flag detail for a funeral in April.

Inspection / Code Enforcement - Our inspection section had two inspections and one revisit. The only inspections at this time are for construction.

The fund drive has received 69.9% of the budget @ \$48,663 = 10% of the businesses (\$3,610.00) and 10% of residents (\$45,053.00).

## **Committee Reports:**

### **Land Committee Report**

Chief reported that he did receive an e-mail from DR Horton today asking for the address. Chief is thinking they will start the sheet rock this week.

### **Integration Committee Report**

No Report

### **Employment Committee Report**

Chief reported that at this time two applications were received for the two full-time positions.

### **Finance Committee Report**

Dyess let the board know that the reports are ready for review, once Fortenberry is able to review them.

### **Old Business**

Chief stated that they have a change order for the pumper. There were some additions and deletions to the original order. Another control module will be added to the pumper. There was also an omission on the original specs where one section of 5" hose was bid vs the 12 sections of 5" hose needed. The exhaust fan quoted was different from what we intended so a credit was issued and then a new exhaust fan was added. The total for the change order is \$8,477.00. A motion to accept the change orders presented by Sarah Beth Sherer and second by Bobby Fortenberry. Motion approved.

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## **New Business**

Chief spoke to the Board about a couple of grant opportunities that he is working on it.

The first grant was already submitted which is the Assistance for Firefighter grant for PPE (turnout gear) and a gear cleaner.

The second grant is the next round of the SAFER grant. Chief is in the process of filling out the application. In the past, the grant-writing fee was \$1,500.00 and was set up on contingency. This time the fee structure is different. Since the SAFER grant is much more competitive, they are charging \$1,500.00 to develop the grant and submit it. If the grant is funded, then an additional \$5,000.00 is paid by SFFR. The grant is about \$1.6 million dollars. The agreement with the city is to hire three additional people a year but with the SAFER grant, we are looking at hiring nine. A motion to accept the resolution that the board supports the creation and submission of the application made by Sarah Beth Sherer and second by Tommy Brewer. Motion approved.

The third grant is dealing with Covid-19. The Federal Government has opened up an additional AFG, Assistance to Fire Fighters grant, called AFG-S, which is a special grant for Fire Fighters and first responders to purchase PPE for Covid-19 responses. The grant is for approx. \$25,000.00. A motion to accept the \$500.00 cost if awarded by Tommy Brewer and second by William Whittle.

### ***Public Hearing Opened***

Dyess conducted the Public Hearing for financing for the truck. Troy reported that the finance committee met and all paperwork for the financing for the Fire Truck is in. There are a few pending items. The first one is if the board wants a legal review of the financing and if yes, by whom. Second is an authorization for the President to sign for the board for financing. Third signatures needed from the Mayor and Sarah Beth. Dyess also requested the ability to be able to pay off the loan after the first year if wanted. It was decided that Mayor McMillian will take the legal agreement to the City Attorney for review. A motion for the board to approve the signatures of the Board President and Board Legal Secretary to sign the agreement after the City Attorney has reviewed the document made by William Whittle and second by Sarah Beth Sherer. Motion approved.

***Close Public Hearing*** made by Craig Stanley and second by Bobby Fortenberry. Motion approved

Meeting adjourned at 6:45 pm

The next board meeting will be Monday, June 8, at 6:00 pm

Respectfully Submitted,

sbs /de