



Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

Non-Emergency / Business 251.626.8876 ♦ Facsimile 251.626.3473

www.spanishfortfire.org

Roger R. Few
Fire Chief

Station 1
7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2
10628 U.S. Hwy 31
Spanish Fort, AL 36527

MINUTES OF BOARD MEETING **September 9, 2019**

Board Members:

Byron Hayles	- Present	Tommy Brewer	- Absent	Craig Stanley	- Absent
Bobby Fortenberry	- Present	William Whittle	- Present	Ryan Lowell	- Absent
Troy Dyess	- Present	Stuart LaGroue	- Present	Roger Few	-Present
Sarah Beth Sherer	- Present	Tim Shaner	- Present		

Call to order at 6:00 PM

Secretary Sarah Beth Sherer took roll call.

Minutes

Minutes from the August 2019 board meeting were read the silently by the board members.
Motion to approve the minutes presented by Sarah Beth Sherer, second by Stuart LaGroue. Motion Approved

Treasurer's Report

The treasurer's report was presented by the treasurer, Troy Dyess, for the period 08/01/2019 – 08/31/2019. A motion to approve Compass, Regions and Bancorp made by Sarah Beth Sherer, second by Stuart LaGroue. Motion Approved.

President's Report

President Hayles reported that he signed all necessary paper work from the last meeting to hand over this property and Jay Drive Property to the city.

Chief's Report

Chief Few started his report by reviewing the FY2019 budget vs actual showing a surplus of \$109k. Chief provided the board with a financial snapshot year to date for this fiscal year.

Chief then moved into reviewing the Operation and Capital Budget for FY2020. Chief also provided the board with a copy to review. The FY2020 payroll is up 27%, which is a result of adding three fulltime firefighters, additional equipment and gear to purchase. Chief explained that turnout gear has a life span of 10-11 years, and most of the gear is coming up on that age now. Chief also stated that the SAFER grant will be able to replace around 20 sets of gear.

Chief attended the City Budget meeting last week and presented the Operation and Capital Budget.

Motion to accept the proposed budget 2020 presented by Stuart LaGroue, second by Bobby Fortenberry. Motion Approved

Chief reported on the activity for the month of August.

There were 55 responses for the month of August.

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Inspection / Code Enforcement – Our Inspection section had 42 initial inspections, 4 re-visits.

Community Relations - 5 car seat installations. During the month of August, school started back so we participated in the “Give our Kids a Brake” program for 5 days.

Three CPR classes with 28 students

One Fire Prevention Activity with 19 adults

One Standby for the SFHS Football game

Six Station Tours with 15 children and 5 adults.

Fund Drive Update – To date we have received 15% of the businesses and 15% of the residents. Which is 94% of the budget.

Committee Reports:

Land Committee Report

Stuart LaGroue reported that station 3 is coming along. There are a few issues still to be resolved with Sunset Contracting. The building is scheduled for delivery next Thursday or Friday, and should be fully functional.

Employment Committee Report

Chief reported that a 2.8% COLA is in the budget for FY2020. Motion by Tim Shaner, second by William Whittle to make the adjustment effective the first pay period in October. Motion Carried.

Chief reported that he has one applicant for the Recruiter position. Chief did meet with her to discuss the position. She does have some non-profit experience and is willing to become a firefighter. She is also part of Toastmasters and does not have a problem with speaking in front of people. Chief did state that the position does not have to be a firefighter, but we do prefer a firefighter to be in the position. Byron suggested moving forward and setting up a formal interview with the employment committee and then making a recommendation to the board.

Finance Committee Report

Treasurer Troy Dyess made a suggestion to move the funds from the CD to the money market to have for holding to pay for liabilities. Motion to transfer money from the CD to the money market account presented by Sara Beth Sherer and second by Stuart LaGroue.

Integration Committee Report

President Hayles reported on the integration committee meeting that was held on August 20th. Notes sent from City Council Curt Smith were read aloud. There was some discussion around the gap policy needed in 2020. Troy reviewed the financials with the committee. Accounts that the fire department would like to keep are, the General account, the Grant distribution account and the LLC Fund account. Byron mentioned that there would be other situations that come up during the transition that will need to be addressed as well.

Old Business

None

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New Business

Chief Few reported that we had our annual work comp audit and received a gold rating last year.

SFFR had their ISO site visit back in March/April. The rating did not change it remains a Class 3. A copy of the report was handed out to each board member to review for a better understanding of the rating.

We have a grant writer, DH Grants, that has written a fire prevention grant for us in the past. Chief gave the paperwork authorizing to use DH Grants for grant writing to Byron to sign in the event that we use him. He charges \$400.00 to write grants.

No further business, the meeting adjourned at 7:04 pm

Next Board Meeting will be Monday October 14, 2019.

Respectfully Submitted,
sbs / de