



Spanish Fort Fire - Rescue

P.O. Box 7025 ♦ Spanish Fort, AL 36577

Non-Emergency / Business 251.626.8876 ♦ Facsimile 251.626.3473

www.spanishfortfire.org

Station 1

7580 Spanish Fort Blvd
Spanish Fort, AL 36527

Station 2

10628 U.S. Hwy 31
Spanish Fort, AL 36527

Roger R. Few
Fire Chief

MINUTES OF BOARD MEETING **November 9, 2020**

Board Members:

Byron Hayles – Present
Bobby Fortenberry – Absent
Troy Dyess – Present (Virtual)
Sarah Beth Sherer - Absent

Tommy Brewer - Present (Virtual)
William Whittle - Present (Virtual)
Stuart LaGroue - Present (Virtual)
Tim Shaner - Present (Virtual)

Craig Stanley - Present (Virtual)
Ryan Lowell - Absent
Roger Few - Present

Chief Few took roll call. Meeting held virtually due to the Corvid-19 guidelines.

Minutes

The Board read silently the minutes taken from the October 12, 2020 board meeting. Motion to approve the minutes made by Craig Stanley, second Stuart LaGroue. Motion Approved.

The Board read silently the minutes taken from the special called board meeting on October 27, 2020. Motion to approve the minutes made by Craig Stanley, second William Whittle. Motion Approved.

Treasurer’s Report

Troy Dyess presented the treasurers report for October 2020. Troy Dyess emailed the report to the board before the meeting. Motion to approve the treasurer’s report made by Tim Shaner, second by Stuart LaGroue.

President’s Report

Byron Hayles discussed with the board that Bobby Fortenberry had resigned and the Vice-President position on the Board is vacant. Byron appointed Craig Stanley Vice-President for the remainder of the term. The Mayor will appoint a city council member to fill the open Board position.

Chief’s Report

Chief Few reported on the department’s activity for October.

The department responded to 76 responses for October.

Inspection / Code Enforcement - Our inspection section had ten inspections during October.

Community Relations – The station had two-event stand-by’s, SFHS Football game and The Eastern Shore Trick or Treating.

Two car seat installations

The station had two public CPR Classes with 12 students.

One crowd management coverage at City Hall

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Four Fire Prevention events with 191 students. Sent out 1,100 packets to the schools.

One fire station tour

The fund drive has received 92% of the budget @ \$64,638.00 = 17% of the businesses (\$6,095.00) and 14% of residents (\$58,543.00).

Committee Reports:

Land Committee Report

No Report

Integration Committee Report

No Report

Employment Committee Report

Chief Few reported that there was one resignation since the last meeting. There are pre-screened applicants from July that Chief would like to move forward with filling the position. No board action is required.

Chief Few addressed the one-time pay adjustment in December for employees for Christmas.

Finance Committee Report

No Report

Old Business

At the October meeting, William Whittle offered to contact Geo Surveying to see if he can collect the money mailed to them by accident. William reported that he was unable to get in touch with anyone, so the decision is for Chief Few to contact Mr. Holt to send a collection letter to Geo Surveying to collect the \$1,000.00. Motion to move forward with contacting Mr. Holt for a letter of collection, made by William Whittle, second by Craig Stanley.

Chief Few presented a revised version of the proposed 2021 budget to the Board. Since the last meeting, Chief Few, Stuart LaGroue, and Craig Stanley met to review the budget, they reduced expenses by approximately \$100,000.00.

Chief Few discussed some of the changes made. The revenue from the City was increased to \$1M, other income stayed the same. Chief Few and Craig Stanley discuss the employment side of the budget. The intent remains to hire three full-time firefighters a year but hiring will occur mid-year or later.

Other changes include 10% match for an AFG grant the department has received for SCBA units. Lastly, the board had authorized for the payoff of engine 4, however the payment had not been made so it was added back to the 2021 budget. Motion to accept the 2021 revised budget made by Stuart LaGroue, second by William Whittle. Motion approved. Discussion for the 2021 budget followed the motion.

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New Business

Chief Few notified the board that it is time for the grant writer, JMCM Consultants to start writing new grants. There is no fee unless a grant is received. It is time to sign the contract with JMCM Consultants. Motion to authorize Chief Few to move forward with submitting the contract to JMCM Consultants made by Stuart LaGroue, second by Craig Stanley.

During Hurricane Zeta, we had a lot of flooding on the Causeway and the station responded to several human rescues on that area. During a response, Command 7 was hit by a piece of debris causing damage to the vehicle. The damage done to Command 7 will be filed with FEMA in the future if our area falls under the federal declaration. In the meantime, the department had to repair the damage.

Station 2's generator ran for two consecutive days after Hurricane Sally. The company that maintains the generators reported that the exhaust rusted out and the generator needs about \$5,000.00 worth of repairs. Chief Few has authorized the repairs but wanted to let the board be aware of it.

Chief Few reported on significant repairs and maintenance needs on the fleet. Squad 3 has a significant oil pan leak and needs a new radiator; the estimated cost is \$5,800.00. Service 1 has a blown head gasket; repairs are estimated at \$13,500.00 or a replacement engine at \$18,000.00. The board voted to take Service 1 to another place for a second estimate and go from there.

Meeting adjourned at 6:43 pm

The next board meeting will be Monday, January 11, at 6:00 pm, virtually.

Respectfully Submitted,

/de